

Oakthorpe Primary School



Safeguarding and Child Protection Policy and Procedures

Approved by:	Governing Body	Date: October 24
Last reviewed on:	September 24	
Next review due by:	November 25	
Version update history	2	

1. Key Contacts

Post	Postholder	Contact details
Head teacher / Head of School	Judith Garrad	Tel No 0208 8074689 office@oakthorpe.enfield.sch.uk
Designated Safeguarding Lead (DSL)	Sandra Sefer	Tel No 0208 887 7386 ssefer@oakthorpe.enfield.sch.uk
Deputy on-site Safeguarding Lead (DDSL)	Michelle Wood	Tel No 0208 8074689 mwood@oakthorpe.enfield.sch.uk
Deputy off-site Safeguarding Lead (DDSL)	Michelle Wood	Tel No as above Email address
Chair of Governors and Link Governor for Safeguarding	Christopher Binns Reeha Patel	office@oakthorpe.enfield.sch.uk Att: Chair of governors
Local Authority Designated Officer (LADO)	Bruno Capela	Bruno.capela@enfield.gov.uk
Channel Helpline		020 7340 7264
Enfield Local Safeguarding Children Board		https://www.enfield.gov.uk/safeguardingenfield
Enfield Council's Children's Services		https://cp.childrensportal.enfield.gov.uk/web/portal/pages/home Enfield MASH on 0208 379 5555. Do not use this number if a child needs immediate assistance from the Police or Ambulance Services. In these cases, call 999
Making a MASH referral		https://cp.childrensportal.enfield.gov.uk/web/portal/pages/home Enfield MASH on 0208 379 5555.

2. Complaints

- The school has a Complaints Procedure available to parents, learners and members of staff and visitors who wish to report concerns. This can be found in the staff room/office and website.
- All reported concerns will be taken seriously and considered within the relevant and appropriate process. Anything that constitutes an allegation against a member of staff or volunteer will be dealt with under the specific Procedures for Managing Allegations against Staff policy or Appendix 5 or this policy.

3. Policy Monitoring and Review

- This policy will be reviewed at least annually. The policy will be revised following any national or local policy updates, any local child protection concerns and/or any changes to our procedures. Staff will be informed of any changes made.
- The DSL and deputy DSL/safeguarding team/SENCo meet weekly to review all safeguarding cases and check on the actions taken and what further actions are needed. This includes pupils with early help and child protection plans. They also check and review any emerging patterns which may suggest a safeguarding concern, issues may include attendance, behaviour, peer relationships and concerns raised by staff.
- The Designated Safeguarding Lead and Head teacher will provide regular reporting on safeguarding activity and systems to the governing body. The governing body will not receive details of individual children's situations or identifying features of families as part of their oversight responsibility.
- The governing body and leadership team understands its responsibilities and duties as set out in KCSIE 2023 to ensure the effectiveness of the school's safeguarding arrangements, including those for online safety. In addition to the regular reports you safeguarding provided by the DSL, governors will take a proactive varied approach to checking the school's safeguarding arrangements. This will include: meetings with the DSL, visits to school, ascertaining the views of staff, pupils and parents through discussions and/r surveys, use of an audit tool, asking all governors to ask a safeguarding question during meetings with leaders/staff on other aspects of school life (such as subject meetings or SENCo meeting), termly checks of the SCR, review of school data and use of an external consultant.