



## ***Oakthorpe primary school***

### ***Breakfast Club***

#### ***Step by step guide of booking sessions***

- Logon to ParentPay
- Select child
- Click pay for other items (Breakfast Club)
- Select Bookings – Make or view bookings
- Choose Date (Week Commencing)
- Select the day or days you wish your child to attend
- Click confirm booking or bookings
- Select Basket and pay for days booked
- Any credit on account will be used, any other balance needs to be paid via bank transfer or credit card

**If for any reason your child cannot attend a session already booked, you can cancel the booking yourself as long as it's before 7.45am on the day of the session.**

**Contact the school office if you have any queries**